



## Personal Development Steering Group Meeting

Saturday 25<sup>th</sup> October 2014

The Quality Hotel, Birmingham Road, Allesley, Coventry, Warwickshire, CV5 9BA

The Stonebridge Room, commencing at **1.30pm**

### AGENDA

1. Welcome
2. Apologies for absence
3. To confirm the minutes of the previous meeting (28/06/14)
4. Matters arising from those minutes
  - 4.1 Communication within PD steering group. (Feedback on the Facebook page)
5. To receive any relevant correspondence
6. Area Input – **Please use the template provided and send reports to [cath.sykes@nfyfc.org.uk](mailto:cath.sykes@nfyfc.org.uk) by Wednesday 22<sup>nd</sup> October 2014.**
7. Budget update – Youth work, Training and Travel
8. Promoting PD to potential steering group members
9. Training update to include:
  - 9.1 The Curve and training courses uptake
  - 9.2 2014 Funding objectives
  - 9.3 2015 training needs
  - 9.4 Trainers Forum review
  - 9.5 Certificates of achievement
10. Youthwork
  - 10.1. The Source
    - 10.1.1 Club Programme templates
  - 10.2 Review of The Buzz – the PD pages
  - 10.2. Youth Social Action
  - 10.3. Issue based work
    - 10.3.1. Video quotes
  - 10.4. Safeguarding update
  - 10.5. Chairmans Day
  - 10.6. External organisations – CLA Game Fair
11. YFC Travel
  - 11.1. Incoming Exchangees & Hosting 2014
    - 11.1.1 Feedback Survey
  - 11.2. Outgoing Exchangees 2014

- 11.2.1 Feedback Survey
  - 11.3. Marketing & Promotion
  - 11.4. YFA Multimedia Competition
    - 11.4.1 Penalty for non-completion of multi-media presentation
  - 11.5. Programme Guidelines
  - 11.6. YFC Travel Selection Day 2014 – Saturday 6<sup>th</sup> December 2014
    - 11.6.1 Lunch Costs
  - 11.7. 2015 Travel Opportunities
  - 11.8. Guidance for inter-club exchanges
  - 11.9. 2016 Opportunities
12. Any other business/additions to the agenda
13. Next Meeting – **Saturday 21<sup>st</sup> February 2015**
14. Items for next agenda
15. Closing remarks

