



Personal Development Steering Group Meeting

Saturday 27th June 2015

The Quality Hotel, Birmingham Road, Allesley, Coventry, Warwickshire, CV5 9BA

The Stonebridge Room

Commencing at **1.30pm**

AGENDA

Enclosures

1. Opening remarks
2. Apologies for absence
3. To confirm minutes from previous meeting (Saturday 21st February) PD-03-15
4. Matters arising from those minutes
5. To receive any relevant correspondence
6. Area Input
Please bring along to share a good new story or piece of best practice from your area on training, youth work or travel.
7. Terms of Reference PD-05-15
8. Budget update – Youth work, Training and Travel Reports given on the day
9. Training update to include:
 - 10.1 Training since last meeting: Leadership course, Exploring Enterprise Verbal report – Toby France
 - 10.2 Annual Convention review (NatWest bus) Verbal report – Rachel Parker
 - 10.3 Trainers Forum: current list, meeting dates PD-06-15 – to be emailed
 - 10.4 Train the Trainer – South East Area Verbal update
 - 10.5 Advanced Train the Trainer course – criteria, venue and date Discussion
 - 10.6 The Curve – New modules and titles; promotion and support to trainers ready for September Discussion
 - 10.7 Partnership work PD-07-15 – to be emailed
10. Youthwork
 - 10.1. Youth Social Action –final summary Presentation

- | | |
|-----------------------------------------------------------------|--------------------------|
| 10.2. Recruitment Campaign – resources inc schools presentation | Discussion |
| 10.3. The Source – 2015 update and new sections | Discussion |
| 10.4. YFC exchanges, Skype interviews | Enclosed |
| 10.5 Issue based work – E-safety policy and resources | Discussion |
| 10.6 Partnership work | PD-07-15 – to be emailed |

Comfort Break

- | | |
|-----------------------------------------------------------------|----------------|
| 11. YFC Travel | Verbal reports |
| 11.1. 2016 Opportunities | |
| 11.4.1 Rural Youth Europe – Russell Carrington | |
| 11.4.2 Approval of trips | |
| 11.2. Hosting 2015 | |
| 11.3. Incoming & Outgoing Exchangees | |
| 11.4. Annual Convention Promotion | |
| 11.5. Selection Day process | |
| 11.6. Publication & Marketing for 2015 Trips | |
| 11.7. Competitions Day Stand – 4 th July 2015 | |
| 12. Any other business/additions to the agenda | |
| 13. Next Meeting – Saturday 24th October 2015 | |
| 14. Items for next agenda and close of meeting | |

