

NFYFC Youth Forum
17th October 2015, NFYFC, Warwickshire

Present: Danielle Mc Nulty (Chairwoman) (Gloucestershire – South West), Amy McWhirter (Lancashire – Northern), Freddie Wootton (Bedfordshire – Eastern), Amy Swinbank (Vice Chairwoman (Cumbria – Northern), Rachel Black (Bedfordshire – Eastern), Alice Longmire (Cumbria – Northern).

In Attendance: Hannah Talbot (NFYFC Chairman), Chris Manley (NFYFC Vice Chairman), Jodie Green (NFYFC)

Apologies: Georgie Morris (Shropshire – West Midlands), Will Hooper (Somerset – South West), Matthew Ranson (Surrey – South East), Elin Harvard (Brecknock –Wales), Helen Bellew (Devon – South West), Toby Hall (Staffordshire – West Midlands), Kate Leeming (Yorkshire – Northern), Nick Bundy (Suffolk – Eastern), Joanne Gregory (Derbyshire – East Midlands), Jake Blanshard (Lincolnshire – East Midlands), Holly Findley (Berkshire – South East), Sioned Davies (Radnor - Wales), Ffion Phillips (Pembrokeshire – Wales), Sophie Winzer (Somerset- South West), Gwawr Hatcher (Ceredigion – Wales), Laura Wrisdale (Lincolnshire – East Midlands), Charlotte Scott (Somerset – South West), Fraser Compton (Surrey – South East), Chloe Harris (Herefordshire – West Midlands), Will Hooper (Somerset – South West), Sulwen Richards (Carmarthenshire – Wales)

1 Welcome, Introductions and apologies for absence

- 1.1 Danielle welcomed the group, paying special attention to Alice and Rachel attending their first meeting with the forum.
- 1.2 The group took part in an activity of placing animals on the county map to indicate where members lived to the rest of the group and to help in planning the logistics of future activities.
- 1.3 Chris Manley introduced himself and spoke to the group about his ideas for next year should he be elected as NFYFC Chairman – these included Blood donation and Club exchanges.

Action

Minutes to be sent to members that were unable to attend

2 Local Area Feedback on activities for younger members

2.1 Area Feedback

Northern – Amy S feedback to the group on the successful U18 Rally day that the forum had organised in Cumbria, the forum meetings continue to progress well and are well attended. The group would like better communication and interaction between the north and south districts in Cumbria in the future. Amy M feedback to the group that they have began talks Lancashire regarding starting a forum but logistics and transport are proving a barrier so the group discussed ideas to overcome this including having one daytime meeting to get everyone together or to run it in conjunction with another event.

Eastern – Freddie informed the group that they are trying to get younger members to attend meetings to feed in. He has also been appointed as the recruitment officer and will be going into schools to speak to potential members, the group reminded him to take the game.

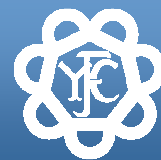
South West – Danielle gave feedback on the SW area weekend that went ahead over the summer coordinated by Joy Davenport from Somerset YFC.

South East – Jodie gave feedback to the group that Hollie Findlay will no longer be taking part in the youth forum and is leaving YFC to pursue other interests.

West Mids – no member in attendance

Wales – No member in attendance

East Mids – No member in attendance



3 Confirmation of previous minutes

3.1 The minutes of the meeting on 27th June 2015 were signed as a true and correct record.

Action

No action required

4 Review of last meeting action points

4.1 Danielle went through the action points from the last meeting and confirmed as complete or to be discussed further in the agenda.

Action

No action required

5 Time Capsule project completion

5.1 Danielle feedback to the group that the time capsule video that captured Brian Clist's speech had now been put with the time capsule information, including a letter to the officer team of the future, NFYFC wishes for the future and coordinates of the location of the capsule.

Action

Jodie to ensure the time capsule envelope goes into the NFYFC Safe

6 Youth Forum Terms of Reference

6.1 Jodie explained the terms of reference document to the group and highlighted that changes they wanted to make in June had been applied to the document and this was the final draft. The group were happy to sign off the document to be adopted at council in February 2016.

Action

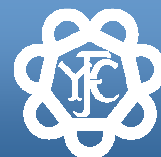
Jodie to confirm to James Eckley that the forum have signed off the terms of reference for the group.

7 County Youth Forums

- 7.1 Danielle circulated the youth forum pages that are now included in The Source Resource – these pages have been created from the 'Have your Say' document that the group wanted to be updated and more user friendly.
- 7.2 In order to add further support to county youth forums the group would like to add resources to the website and the Source in the future including a meeting plan for the first forum meeting, how to run meetings i.e. they don't have to be every term they could be held once a year or as part of another event to get young people's views. The group would like to do a piece in Ten26 and example Amy/Alice and the Cumbria Forum/U18 Rally Day.
- 7.3 The group would like to create a video to explain how to start a forum and how to keep one going to be created at the Isle of Wight Residential, potentially 'running' at barrier and how to knock them over!
- 7.4 The group would like to look at a fold up leaflet similar to the convention handout pocket book to explain how to set up a forum and the benefits of it.

Action

- Jodie to produce 'running a youth forum meeting' plan for the forum to share as a resource



- Jodie to put forward the suggestion of a piece in Ten26 based on starting a county forum and featuring the Cumbria example as a case study.
- Forum members to start thinking about ideas for the video in order for any resources to be obtained and taken to the IOW residential
- Jodie to look into the cost of producing a youth forum pocket book for county officer's teams and feed this back to the forum.

8 Yellow Wellies and Future Plans

- 8.1 Members gave feedback on the Livestock event and Great Yorkshire show – this feedback has been taken to Christina (NFYFC Fundraiser) and in turn shared with Steph (Yellow Wellies) over the summer. Going forward the forum would like to create a more specific template event brief for Steph to use so members feel fully informed and prepared for attending Yellow Wellies events.
- 8.2 Rachel gave feedback on the first farm safety college day she attended and unfortunately she felt that it could have been organised better and that a lot of the students were also not aware where they were supposed to be for the training.

Action

- Pre- event information template to be created by Jodie and Christina for the forum to approve and Steph to use to improve the organisation of future events.

9 Watch That Cowpat!/Natwest

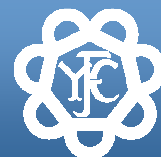
- 9.1 Danielle ran through the story of the game for the new members and then along with Amy and Freddie gave feedback on the 'Dragons den' style pitch to Natwest. The new and improved game was shown to the members.
- 9.2 Hannah congratulated the group on the day and how well they had presented the game in order to achieve sponsorship.
- 9.3 The group were informed that a report needed to be received by Natwest on the future plans for the game in order for the funds to be released to NFYFC to cover the cost of the new games.
- 9.4 The group did an activity based on the headings that Danielle had provided for the report to contribute their thoughts and ideas.
- 9.5 The group discussed the mini launches of the game to take place over the coming months where Natwest representatives will present a game to each of the 6 NFYFC areas and Wales.

Action

- Danielle to complete the Natwest/Game report and send to Jodie and Christina
- Forum members to take a game back to their area for await details on their launch meeting date
- Jodie to create a 'game plan' for the forum to ensure they can monitor the usage of the game and make plans for its future development.

10. British Youth Council – ACM Review

- 10.1 Amy M attended the BYC ACM in September with Ffion and gave feedback on the meeting and the organisations they interacted with. The members enjoyed the day but felt that more preparation time to understand the day would have been useful; Jodie explained that this is due to the timescales on which we arrange representatives to attend the meetings. The group discussed that the BYC year presentation that was given at the last forum meeting would be useful on the forum Facebook page so that members have a greater understanding of the BYC cycle.
- 10.2 The group also discussed the online voting and agreed that they would like to be registered for this in order to prioritise their motions for future ACM meetings.
- 10.3 The group also discussed the voting in of BYC chairs and decided that they would like to use a similar system for the forum where people who intend to stand for positions on the youth forum declare their intentions by a certain date.
- 10.4 Danielle shared information on the next BYC members meeting taking place in November in the form of a residential trip to



the Peal District – on this occasion no one from the meeting was able to make it but the group would like it to be circulated on the Facebook page to forum members not in attendance.

Action

- Jodie to confirm the process of registering forum members for online voting with BYC
- Jodie to inform forum members of the process and timescales for putting themselves forward for Chairman or Vice Chairman of the forum in February.
- Jodie to upload the BYC presentation to the Facebook group
- Jodie to share the BYC residential information on the forum Facebook group

11 Forum Finances

11.1 Danielle presented the current budgets to the forum and Jodie gave a rundown of spending since June and planned expenses between now and February.

11.2 The forum discussed the remaining money in their budget and decided that they would like to look into using the money to produce a 'pocket guide on how to start a forum' for county officers.

Action

- Mentioned in point 7 – county youth forums.

12 Ski Trip 2016

12.1 Danielle spoke to the group about the ski trip and its promotion. We currently have 10 members booked on and require a minimum of 20 to potentially run the trip as a pilot in conjunction with another group. A decision will be taken at the end of October as to if the trip can go ahead or if the beds can be released back to Equity.

Action

- Forum members to promote the trip on social media, through clubs and at county
- Jodie to send an email from the silo database to those members in the age bracket to travel
- Jodie to request that the trip is heavily promoted through NFYFC social media channels

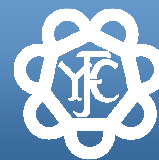
13 AGRI Joint working

13.1 Jodie updated the group on the progress of AGRI projects following Sam Dilcock's attendance at the forum meeting in June. The careers and farm safety projects are ongoing with the forum feeding into these as required.

13.2 The group discussed the Kuhn dream machines project and a brief that Christina had given them and decided that they would prefer to keep the brief an unspecific as possible to allow members to use their imaginations and for it to be less 'school like'

Action

- Jodie to liaise with AGRI on joint projects
- Jodie to give dream machines feedback to Christina (Fundraiser) and Sarah (AGRI officer)



14 Open Farm Sunday

Danielle informed the group that Jodie had met with Annabel from the Open Farm Sunday team and would like the forum to get involved with this campaign as a way of supporting our field to fork education work. Danielle circulated a paper that Annabel had created looking at ways in which OFS could work with the forum. The group did an activity about ways in which they could see the project working with YFC.

Action

- Jodie to draw up a plan for the joint forum and Open Farm Sunday Project

15 Junior Area Weekends

15.1 Danielle shared information on the SW area weekend provided by Joy Davenport. The group discussed the project and would like to contact areas and offer support in arranging area weekend pilots to strengthen the U18 offer and increase the value of the membership card.

Action

- Jodie to make the SW area activities weekend information more generic in order to send out to areas with an accompanying letter to ask if they would be willing to pilot or join forces with the SW area weekend.

16 Youth Forum Residential - 2016

16.1 Danielle went through the proposed programme for the IOW trip with the group

16.2 Jodie to send the list of activities offered by Kingswood activity centre for the group to vote on - the group do not want any water activities included ☺

16.2 The group decided on a £30 charge to members for the weekend to put back in to the forum budget

16.3 The group decided on a closing date of December for booking on the residential

Action

- Jodie to send the booking details for the trip to forum members

17 Any Other Business

15.1 Future meeting dates in - 29th/31st January – Forum Residential - Isle of Wight

15.2 Please see the Forum Diary for future dates

15.3 Competitions Steering group feedback - Jodie shared the current competitions programme with the group along with the 2016/17 programme, 2017/18 programme. The forum will have the chance to offer ideas for the 2017/18 programme

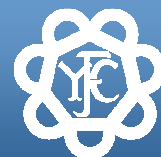
15.4 Competitions would like to feedback that as a result of information given to them from the forum after our June meeting regarding the JMOTY competition - *with regard to the Junior Member of the Year it was agreed at the last meeting that a memento would be given to the winner along with the Senior Member of the Year.*

15.5 Amy M informed the group that she would no longer be able to represent them at the Yorkshire event on the 20th November – Jodie to contact Kate Leeming to confirm if she is able to attend.

15.6 Jodie reminded the group about the NFYFC New Members week Recruitment & Retention campaign taking place the 2nd-8th November.

Action

- Jodie to upload forum diary onto Facebook page
- Jodie to ask for competitions ideas for 2017/18 on the Facebook group
- Jodie to contact Kate regarding the Yorkshire event on the 20th November



Action Points from October 2015 meeting

- Minutes to be sent to members that were unable to attend
- Jodie to ensure the time capsule envelope goes into the NFYFC Safe
- Jodie to confirm to James Eckley that the forum have signed off the terms of reference for the group
- Jodie to produce 'running a youth forum meeting' plan with the forum for the forum to share as a resource
- Jodie to put forward the suggestions for a piece in Ten26 based on starting a county forum and featuring the Cumbria example as a case study
- Forum members to start thinking about ideas for the youth forum video in order for any resources to be obtained and taken to the IOW residential
- Jodie to look into the cost of producing a youth forum pocket book for county officer teams and feed this back to the forum
- A pre- event information template for Yellow Wellies events is to be created by Jodie and Christina for the forum to approve and Steph to use to improve the organisation of future events
- Danielle to complete the Natwest/Game report including the groups suggestions and send to Jodie and Christina
- Forum members to take a game back to their area and await details on their launch meeting date
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- Jodie to upload the BYC presentation to the Facebook group
- Jodie to share the November BYC residential information on the forum Facebook group
- Forum members to promote the U18 Ski trip on social media, through clubs and at county
- Jodie to send an email from the silo database to those members in the age bracket to travel on the U18 Ski trip
- Jodie to request that the trip is heavily promoted through NFYFC social media channels
- Jodie to liaise with AGRI on joint projects
- Jodie to give Dream Machines feedback to Christina (Fundraiser) and Sarah (AGRI officer)
- Jodie to draw up a plan for the forum and Open Farm Sunday Project
- Jodie to make the SW area activities weekend information more generic in order to send out to areas with an accompanying letter to ask if they would be willing to pilot or join forces with the SW area weekend.
- Jodie to send the booking details for the trip to forum members
- Jodie to upload the youth forum diary onto the Facebook group
- Jodie to ask for competitions ideas for 2017/18 on the Facebook group
- Jodie to contact Kate Leeming regarding the Yorkshire event on the 20th November