



Personal Development Steering Group Meeting

Saturday 20th February 2016

The Quality Hotel, Birmingham Road, Allesley, Coventry, Warwickshire, CV5 9BA

The Stonebridge Room

Commencing at **1.30pm**

AGENDA

1. Opening remarks
 - 1.1. Presentation by Ken Dunn (Africa's Gift)
2. Apologies for absence
3. To confirm minutes from previous meeting (Saturday 24th October, paper no: PD-10-15)
4. Election of Steering Group Officers (to be Chaired by an Officer of Council)
 - 4.1. Chairman
 - 4.2. Vice Chairman
 - 4.3. Co-options (max 3)
5. Matters arising from those minutes
Promoting PD to potential steering group members
6. To receive any relevant correspondence
7. Area Input – Please use the template note down your responses.
8. Terms of Reference
9. Budget update – Youth work, Training and Travel
10. YFC Travel
 - 10.1. Multimedia Competition Results 2015
 - 10.2. Selection Day, 5th December 2015 – Skype
 - 10.3. Publicity
 - 10.4. 2016 Hosting
 - 10.5. Travel Programme 2017
11. Training update to include:
 - 11.1. The Curve
 - 11.2. NatWest Partnership and future training
 - 11.3. 2016 Training plan
 - 11.4. Club Support: Officer Training Plans, Club Efficiency, Club Health Check



12. Youthwork

- 12.1. Reports: Chairman's Weekend
- 12.2. Youth Social Action Fund 2016 - 2017
- 12.3. The Source – Club Programme Ideas hub
- 12.4. Annual Convention
- 12.5. Behaviour guidelines
- 12.6. Safeguarding policy and update

13. Any other business/additions to the agenda

14. Next Meeting – 26.6.16

15. Items for next agenda and close of meeting

