



**85th Annual General Meeting  
to be held at  
The Riviera Conference Centre, Torquay  
Sunday 23<sup>rd</sup> April 2017 commencing at 10.30am  
A G E N D A**

10.15am members take their seats, 10.30am meeting commences

1. **Presidents opening remarks**
2. **Apologies for absence**
3. **Introduction of the top table, guests and visitors**  
Introductions given by Chair of NFYFC Council 2017
4. **Appointment of returning officers and tellers**
5. **To confirm the minutes of the Annual General Meeting held on Sunday 8<sup>th</sup> May 2016**
6. **ELECTION OF OFFICERS**
  - 6.1. **President - MOTION FROM NFYFC COUNCIL**  
*"That Mr Poul Christensen CBE be thanked for his services, and Mrs Charlotte Smith be elected President from April 2017 - May 2018"*  
Proposer: Lynsey Martin (Kent FYFC)    Seconder: Tom Wells (Lincolnshire FYFC)
  - 6.2. **Deputy Presidents - MOTION FROM NFYFC COUNCIL**  
*"That the 2016 deputy presidents be thanked for their services to the federation over the past year and that the following be elected from April 2017 – May 2018"*

|                    |                   |
|--------------------|-------------------|
| Eastern Area       | Charlie Willett   |
| East Midlands Area | Clifford Bell     |
| Northern Area      | Diane Coles       |
| South East Area    | Alethea Snelling  |
| South West Area    | Jennifer Rabjohns |
| Wales              | Sharon Jones      |
| West Midlands Area | David Fellows     |

Proposer: Kate Wainwright (Derbyshire FYFC)    Seconder: Ben Cavill (South West Area Chair)
7. **PRESENTATION OF THE ANNUAL REPORT**  
*"That the Annual Report for 2016 be adopted"*  
Introduction: Chris Manley – Chair of NFYFC Council 2016, supported by NFYFC Steering Group Chairs 2016
  - 7.1. **To receive the report of the Board of Management and presentation of Audited Accounts**
    - 7.1.1. **Board of Management**  
Presented by: Frank Chester Chair, NFYFC Board of Management 2016
    - 7.1.2. **Presentation of the Audited Accounts**  
Presented by: Chris Lloyd – NFYFC Hon Treasurer 2016

- 7.1.3. **“That a firm of auditors, Grant Thornton Birmingham, be appointed for 2017 and the Audited Accounts for the year-ending 31 December 2016 be adopted”**  
 Proposer: George Goodwin (Staffordshire FYFC)      Second: Claire Bellew (Devon FYFC)
- 7.2. **To receive the report of the Agriculture & Rural Issues (AGRI) Steering Group**  
 Presented by: Sam Dilcock - Chair, NFYFC AGRI Steering Group 2016
- 7.3. **To receive the report of the Competitions Steering Group**  
 Presented by: Oonagh O’Neill - Chair, NFYFC Competitions Steering Group 2016  
 7.3.1. **Announcement of Member of the Year (18 & over) competition results**  
 Announced by: .....- Chair, NFYFC Competitions Steering Group 2017
- 7.4. **To receive the report of the Events & Marketing (E&M) Steering Group**  
 Presented by: Caroline Baker - Chair, NFYFC Events and Marketing Steering Group 2016
- 7.5. **To receive the report of the Personal Development (PD) Steering Group**  
 Presented by: Mark Hurst - Chair, NFYFC Personal Development Steering Group 2016  
 7.5.1. **Young Farmers Ambassadors presentations.** Presented by: **Mrs Kate Carless – Chair YFA**
- 7.6. **To receive the report of the Youth Forum (YF) Steering Group**  
 Presented by: Amy McWhirter - Chair, NFYFC Youth Forum 2016
- 7.7. **To receive the report of the Wales Young Farmers’ Clubs**  
 Presented by: Arwell Jones - Chair, Wales Federation of Young Farmers’ Clubs 2016
- 7.8. **Presentation of the YFC Life Blood Award**
- 7.9. **To adopt the Annual Report**  
 Proposer: Chris Manley - Chair, NFYFC Council 2016      Second: Ed Ford Vice Chair, NFYFC Council 2016
8. **MOTION FROM CUMBRIA FEDERATION OF YOUNG FARMERS’ CLUBS**  
**“That Mr Frank Chester be elected to the position of Holding Trustee of the NFYFC”**  
 Proposer: Christina Coulthard (Cumbria FYFC)      Second: Edward Bentley (Yorkshire FYFC)
9. **MOTION FROM ABINGDON YFC**  
**“That in recognition of his services and commitment to the National Federation of Young Farmers’ Clubs, Mr Julian Sayers FRICS FAAV FRAGS be elected Life Vice President of the NFYFC”**  
 Proposer: Andrew Grant (Abingdon & District YFC)      Second: Adam Churchman (Oxfordshire FYFC)
10. **Presentation of awards**  
 Announced by: Oonagh O’Neill - Chair, NFYFC Competitions Steering Group 2016  
 Assisted by: Rachel Parker - Chair, NFYFC Competitions Steering Group 2017
11. **Vote of thanks**  
 Proposer: Vice Chair of NFYFC Council 2017
12. **Close**

**2017 Annual General Meeting – agenda timeline**

- Notice of AGM meeting date and venue
- **Early January 2017** – first draft agenda published and invitation to YFC Clubs and County Federations to put forward any Motions to the AGM
- **9<sup>th</sup> February 2017** – Copies of motions to be proposed to AGM must be received by the Chief Officer



- **By 16<sup>th</sup> February 2017** – second draft agenda published with Motions from YFC Clubs and County Federations and invitation to YFC Clubs and County Federations to put forward any **amendments** to Motions to the AGM
- **16<sup>th</sup> March 2017** - Any Amendments to Motions must be received by the Chief Officer
- **Week commencing 20<sup>th</sup> March 2017** - final agenda approved by Board of Management
- **24<sup>th</sup> March 2017** - final agenda to be published and mailed to each YFC club together with voting cards and proxy nomination forms.
- **21<sup>st</sup> April 2017** – (10.30am) closing deadline for proxy nominations
- **23<sup>rd</sup> April 2017** – Annual General meeting commences at 10.30am

## Notes

1. ***A member entitled to attend and vote may appoint a proxy to attend and vote at a SPECIAL GENERAL MEETING instead of that member and the member may direct the proxy on how to vote at the meeting, provided that the proxy form is properly completed and returned to the Secretary of the Federation no less than 48 hours before the scheduled start of the meeting. Members may, if they wish, appoint the chairman of the meeting as their proxy.***
  2. ***A form to nominate a proxy will be sent to each YFC Club, County Federation and member of the NFYFC Council at the end of March 2017.***
    - 2.1. ***Those entitled to vote at NFYFCs Annual General Meeting are:-***
      - ***Every YFC Club – 2 votes per club***
      - ***Every YFC County Federation – 1 vote per county federation***
      - ***Every member of the NFYFC Council – 1 vote per member of the NFYFC Council (includes YFC Area Committee Chairs and the Chair of the Wales FYFC who are members of the NFYFC Council)***
  3. ***The latest time for closure is 12.30pm. No new business will be accepted after 12 noon.***
  4. ***Proposers and Seconders of Motions (other than Presentation of the Annual Report and Accounts) and those speaking to Motions are reminded that the following time limits are laid down and will be adhered to:***
    - 4.1. ***Proposers – not to exceed 4 minutes.***
    - 4.2. ***Seconders – not to exceed 2 minutes***
- EXTRACT FROM THE STANDING ORDERS OF NFYFC GENERAL MEETING**
- 4.3. ***Motions shall be sent to the Executive Council by the date advised by that Council and must be moved by a **Young Farmers’ Club**, or a **County Federation of Young Farmers’ Clubs** or the **Executive Council of the National Federation*****
  - 4.4. ***Only those three sectors of the organisation may put forward a Motion and, where a Club sends forward such a Motion, the Club is responsible for finding another Club or a County Federation to act as seconder***
  - 4.5. ***Any member may move, with debate, that the question be now put and, if the Motion be seconded and carried by a majority, the Motion or amendment before the meeting shall, after the Move of the Motion has been offered the right to reply, be at once put***
5. ***SIDNEY FAWCETT TROPHY***
    - 5.1. ***This trophy is awarded to the YFC member (member defined as a member aged 10 to 26 yrs of age) making the greatest contribution to the democratic proceedings of the NFYFC Annual General Meeting. It should be noted that this trophy is not awarded in the same way as a Public Speaking Competition – it is awarded to the member that makes a significant or memorable contribution to the AGM meeting. This could simply be two of three words of humour at just the right moment, or a contribution that significantly turns around a debate. Therefore, the timing stated in the Standing Orders of the AGM (above) are not used to bring a penalty for those that speak for just a few seconds or those that may speak for longer than stated above. In exceptional circumstances (for example, all speakers being 26 years of age or over) overage members or speakers from the top table will be considered as recipients for the trophy.***

