



Personal Development Steering Group Meeting

Saturday 21st October 2017

The Quality Hotel, Birmingham Road, Allesley, Coventry, Warwickshire, CV5 9BA

The Stonebridge Room

Commencing at 1:30 pm

AGENDA

1. Opening remarks
2. Apologies for absence
3. To confirm minutes from previous meeting (Saturday 24th June, paper no: PD-04-17)
4. Matters arising from those minutes
 - 4.1 Trainers pack to be given out at Train the Trainer to give more information about the Curve
5. To receive any relevant correspondence
6. Budgets – Youth work, Training and Travel
7. YFC Travel
 - 7.1. Feedback from 2017 Outgoing trips
 - 7.2. Hosting Feedback - Incoming Exchangees
 - 7.3. Multimedia Presentations
 - 7.4. 2018 Outgoing Trips
 - 7.5. Budget – YFC Travel

 - 7.6. Selection Day, 2nd December 2017
 - 7.6.1 – YFC Travel closing date will be Friday 3rd November
 - 7.6.2 – Selection Day venue and programme to be discussed
 - 7.7. YFA Report, including reunion update.
 - 7.8. European Rally Report (England to Host 2019)
8. Training update to include:
 - 8.1. Training overview
 - 8.2. The Curve – setting targets
 - 8.2.1. Agriculture, Constitution, CV skills session, junior club leader
 - 8.3. Trainers Recognition Award
 - 8.4. Top Trainers Award for volunteers
 - 8.5. Training Recognition – Bronze, Silver Gold
 - 8.6. Train the Trainer 2017 courses South West Area feedback; Northern Area course



- 8.7. Train the Trainer 2018 – South East Area and West Midlands Area
- 8.8. Trainers Forum meetings

9. Youthwork

- 9.1. Club efficiency award
- 9.2. Chairman's Weekend 2017
- 9.3. Youth Social Action Fund summary
- 9.4. Safeguarding, Safeguarding in YFC leaflet, safe recruitment, DSO network
- 9.5. Behaviour: - Simplified process for dealing with complaints
- 9.6. School Club 's leaflet

10. Any other business/additions to the agenda

11. Next Meeting – 17.2.18

12. Items for next agenda and close of meeting