

## **AGM meeting 2019 - process of taking a motion with multiple amendments**

The premise is that the meeting has two topics for discussion at one time. The purpose of this process is to bring the six options (one motion and five amendments) down to one final substantive motion which can either be accepted or rejected by the meeting – on the final vote.

### **1. Step one**

- 1.1. Motion proposed and seconded and amendment 1 proposed and seconded
- 1.2. Debate motion vs amendment 1
- 1.3. Vote to accept or reject amendment 1
  - 1.3.1. If the vote accepts amendment 1, the original motion is removed from the debate – amendment 1 becomes the substantive motion
  - 1.3.2. If the vote rejects amendment 1, the amendment is removed from the debate – original motion is the substantive motion

### **2. Step two**

- 2.1. Amendment 2 proposed and seconded
- 2.2. Debate substantive motion vs amendment 2
- 2.3. Vote to accept or reject amendment 2
  - 2.3.1. If the vote accepts amendment 2, the substantive motion is removed from the debate – amendment 2 becomes the substantive motion
  - 2.3.2. If the vote rejects amendment 2, the amendment is removed from the debate – substantive motion remains

### **3. Step three**

- 3.1. Amendment 3 proposed and seconded
- 3.2. Debate substantive motion vs amendment 3
- 3.3. Vote to accept or reject amendment 3
  - 3.3.1. If the vote accepts amendment 3, the substantive motion is removed from the debate – amendment 3 becomes the substantive motion
  - 3.3.2. If the vote rejects amendment 3, the amendment is removed from the debate – substantive motion remains

### **4. Step four**

- 4.1. Amendment 4 proposed and seconded
- 4.2. Debate substantive motion vs amendment 4
- 4.3. Vote to accept or reject amendment 4
  - 4.3.1. If the vote accepts amendment 4, the substantive motion is removed from the debate – amendment 4 becomes the substantive motion
  - 4.3.2. If the vote rejects amendment 4, the amendment is removed from the debate – substantive motion remains

### **5. Step five**

- 5.1. Amendment 5 proposed and seconded
- 5.2. Debate substantive motion vs amendment 5
- 5.3. Vote to accept or reject amendment 5
  - 5.3.1. If the vote accepts amendment 5, the substantive motion is removed from the debate – amendment 5 becomes the substantive motion
  - 5.3.2. If the vote rejects amendment 5, the amendment is removed from the debate – substantive motion remains

### **6. Final step (six)**

- 6.1. At this stage there is one substantive motion left and this is the motion that will be voted on to adopt or reject
- 6.2. Proposer of the substantive motion has the final right of reply
- 6.3. Vote to accept or reject the substantive motion – accept means the changes as recorded in the substantive motion will be adopted and reject means that there will be no changes made to the subscription.

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